

FAFSA Student Checklist: Information to Collect

To fill out the Free Application for Federal Student Aid (FAFSA), students require certain information from their parent(s). The FAFSA qualifies students for federal, state and institutional aid. Once you and your parents gather the necessary information, a uAspire Advisor will be able to help you fill out the form. Visit www.uaspire.org to learn more about the financial aid process and how uAspire can help make your college aspirations affordable.

PARENT(S):

- Most recent Federal Income Tax form and W-2 Forms
- Month and year parents were married, remarried, separated, divorced or widowed: ___/___/___
- Parent 1: Name _____ Date of birth: ___/___/___
Social Security number: _____-_____-_____
- Parent 2: Name _____ Date of birth: ___/___/___
Social Security number: _____-_____-_____
- Total current amount in checking and savings account(s): _____

If applicable, please provide the following:

- Amount of any child support received or paid: _____
- Net value of current stocks, bonds, mutual funds, 529 Plan: _____
- Net value of investment/rental property (including portions of the home you live in that are rented out): _____
- Untaxed privately funded disability benefits: _____
- Untaxed workers compensation: _____
- Veteran's non-education benefits: _____

Please check if your family receives any of the following:

- SSI
- TANF
- Food Stamps
- WIC
- Free or Reduced Price Lunch

Other Important information:

- ★ Both you and your parent(s) must file your taxes early and it is highly recommended that you E-File!
- ★ Please be sure that names are being reported exactly as they appear on social security cards.
- ★ If your custodial parent is remarried, your stepparent's information must be reported on the FAFSA.
- ★ Does your parent already have a FAFSA PIN? If so, keep this number in a safe place.

STUDENT:

- Most recent Federal Income Tax form and W-2 Forms
- Current amount in checking and savings account(s): _____
- Your Last Name **as it appears** on your Social Security Card: _____
- Social Security number (Be sure it is correct!) _____-_____-_____
- Green Card/Permanent Resident number (If you are not a U.S. citizen) A# _____
- Amount of any child support received or paid (if applicable): _____
- Untaxed privately funded disability benefits (if applicable): _____

Sample W-2

This information is being furnished to the Internal Revenue Service. If you are required to file a tax return, a negligence penalty or other sanction may be imposed on you if this income is taxable and you fail to report it.

Control number OMB No. 1545-0048

Employer identification number 1 Wages, tips, other compensation 2 Federal income tax withheld

Employer's name, address, and ZIP code 3 Social security wages 4 Social security tax withheld
5 Medicare wages and tips 6 Medicare tax withheld
7 Social security tax 8 Allocated tip

Employer's social security number 9 Advance (GC) payment 10 Dependent care benefits

Employer's full name and title Last name 11 Rerouffed plans 12a Size restrictions for box 12
13 Health 14 Other 12b
12c
12d
12e

Employer's address and ZIP code 15 State 16 State wages, tips, etc. 17 State income tax 18 Local wages, tips, etc. 19 Local income tax 20 Locality name

Form W-2 Wage and Tax Statement Department of the Treasury—Internal Revenue Service

Sample Tax Return

1040 U.S. Individual Income Tax Return

1 Your name and address Last name First name Middle name (if any) Social Security number

2 Your filing status Single Married (joint return) Married (separate returns) Married (separate returns) Head of household

3 Your dependent's name and address Last name First name Middle name (if any) Social Security number

4 Your dependent's name and address Last name First name Middle name (if any) Social Security number

5 Your dependent's name and address Last name First name Middle name (if any) Social Security number

6 Your dependent's name and address Last name First name Middle name (if any) Social Security number

7 Wages, salaries, tips, etc. Attach Form W-2

8 Tax-exempt interest. Do not include on line 8a

9 Dividend income, interest, or other income

10 Qualified dividends

11 Taxable interest, annuity, or other income

12 Unemployment compensation

13 Capital gain or loss. Attach Schedule D if required. If required, check box 13a or 13b

14 Other income or loss. Attach Form 1099

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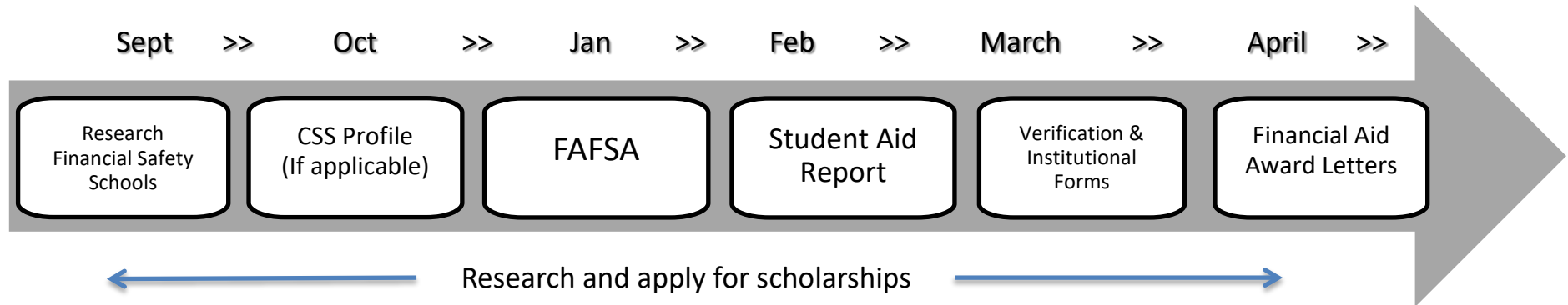
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Financial Aid Timeline



CSS/Profile: This form is required by some private colleges as listed on www.collegeboard.org. The CSS/Profile gives colleges an in-depth knowledge of you and your family's financial situation to help them determine how to distribute institutional aid to you.

- ★ **Apply:** October 1st 2013 or after (check site for individual college deadlines) at www.collegeboard.org/profile
- ★ **Cost:** \$25 for 1st school, \$16 each additional (fee waivers determined by collegeboard.org)
- ★ **What is needed:** Most recent tax/earnings information for you and your custodial parent(s), investments, checking and savings account amounts, Non-custodial parental information, mortgage/rent info, business info, etc.

Free Application for Federal Student Aid (FAFSA): This form is required by all colleges and many technical programs. The Free Application for Federal Student Aid (FAFSA) is an application for financial aid from the government, and is required in order to be considered for any federal or state issued financial aid, in addition to some institutional funds.

- ★ **Apply:** January 1st, 2014 or after (financial aid is first come, first served!) at www.fafsa.gov
- ★ **Cost:** Free!
- ★ **What is needed:** Most recent tax/earnings information for you and your custodial parent(s), net worth of investments, checking and savings account amounts, etc.

Student Aid Report: This is a summary of information you reported on your FAFSA and will include your family's Expected Family Contribution (EFC). It will be available to view after a few days of submitting the FAFSA. If necessary, you must make corrections, update 2014 tax information via the [IRS Data Retrieval Tool](#) on the FAFSA, and add colleges. **It is extremely important that you review your SAR with a uAspire Advisor!**

Verification: Colleges may require additional documents to confirm the information you reported on your financial aid forms. For example you may be asked to provide Official Tax Return Transcripts; proof of citizenship, documentation of legal guardianship (if applicable), etc. Your financial aid award will be pending until you submit all requested documentation by the college's deadline. **Complete verification ASAP!**

Institutional Financial Aid Forms: Some colleges will require you to fill out their own financial aid forms. These forms will either be sent to you or found online and they are to be sent directly back to the colleges. If you are unsure whether your college(s) requires additional forms, you may visit the school's website, contact the Financial Aid Office or visit your uAspire Advisor. You should also check with each college to make sure that your financial aid file is complete.

Financial Aid Award Letter: Once you have been accepted to a college, and completed all the steps above, the college will then send you a **financial aid award letter**. The award letter will inform you of the amount of financial aid you will receive if you choose to attend that college. **You should review and compare all award letters before sending off a tuition deposit – see your uAspire Advisor!**

Please keep in mind that the financial aid process continues into the summer with other steps that you must complete! uAspire is available over the summer to help you. Please email your uAspire Advisor with any questions.